

# CLAIFE PARISH COUNCIL

The next meeting of Claife Parish Council will be held in the Braithwaite Village Hall, Far Sawrey at 7.30 pm on Tuesday 26th June 2018 for the purpose of transacting the business outlined in the agenda below.

This is a public meeting and all are welcome to attend.

Yours faithfully

Janette Carroll  
Locum Clerk to Claife Parish Council  
20<sup>th</sup> June 2018

## AGENDA

1. **Chairman**  
To elect the Chairman for Council Year 2018/19 and receive the Chairman's Declaration of Acceptance of Office
2. **Vice Chairman**  
To appoint a Vice Chairman for Council Year 2018/19
3. **Apologies**  
To receive apologies for absence
4. **Requests for Dispensations**  
The clerk to report any requests received since the previous meeting for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest.
5. **Declaration of Interest**  
To receive declarations by elected and co-opted members of disclosable pecuniary interests in respect of items on this agenda
6. **Minutes**  
To authorise the chairman to sign the minutes of the council meetings held on 13<sup>th</sup> March, 8<sup>th</sup> May and 29<sup>th</sup> May 2018 as a true record
7. **Public Participation**
  - 7.1 To receive reports from
    - Police
    - Stuart Woodall & John Holmes re planning application Lakefield Cottage, Near Sawrey
    - County Councillor – Matt Brereton
    - District Councillor – Anne Hall / Tracy Coward / Matt Brereton
  - 7.2 To receive comments and representations from members of the public in relation to any item on the Agenda
8. **Update on Ongoing Issues and Actions from Last Meeting**
  - 8.1 To report on the registration of Claife Parish Council land at HM Land Registry

- 8.2 To update on the Councillor vacancy
- 9. Planning Applications**  
To consider planning applications and formulate comments to the planning Authority
- 10. Highways Matters**  
To note Highways matters in the Parish
- 11. General Data Protection Regulations**
- 11.1 To confirm registration of Claife Parish Council with Information Commissioners Office
- 11.2 To note the GDPR report prepared by the Clerk
- 11.3 To approve the General Privacy Policy, Privacy Policy for the Website & Privacy Policy for Councillors
- 12. Living Lakes – Local Plan Review**  
To comment on the consultation by LDNPA Living Lakes – Local Plan Review
- 13. Resignation of Councillor Dr Chris Lane**
- 13.1 To accept the resignation as Councillor from Dr Chris Lane
- 13.2 To update on the process of recruiting a new Councillor
- 14. Claife Parish Council Policies**  
To approve the following policies
- Standing Orders
  - Financial Regulations
  - Document Retention Policy
  - Code of Conduct
  - Risk Assessment
- 15. Clerk’s Position**  
To confirm the appointment of the new Clerk & Responsible Financial Officer
- 16. Windermere Ferry**  
To update on the situation with the Windermere Ferry
- 17. Councillor Matters**  
An opportunity for Councillors to raise issues on behalf of residents.  
*Note: no decisions can be made on these matters but they may be placed on a future agenda of the Council*
- 18. Financial Matters**
- 18.1 To agree the final payment due to Mark Phillips (former Clerk)
- 18.2 To renew the Claife Parish Council insurance
- 18.3 To note receipt of the following:-
- National Trust (contribution towards new signs for Lake Shore track) £86.80
- 18.4 To authorise payment of the following accounts:-
- Clerk’s Salary £403.20

- Clerk's Expenses £64.44
- HMRC – PAYE £100.80
- High Wray Village Hall £500.00

18.5 To note the financial summary

**19. Correspondence (for information only)**

To note the following e-mails received since the last meeting:-

- CALC – The Great Cumbrian Litter Pick; Supporting Vulnerable People during Emergencies; June edition of the CALC Newsletter; Remembrance Day Silhouette Installation Grants
- LDNPA – Creation of Bridleway 510040, Boat House to Larch Cottage, Claife Parish
- SLDC - Declaration of Interest Review
- Hawkshead Parish Council – minutes 15<sup>th</sup> May, agenda 5<sup>th</sup> June; minutes 5<sup>th</sup> June; agenda 19<sup>th</sup> June
- Windermere Ferry Operations

**20. Date of Next Meeting**

To confirm the date of the next Claife Parish Council meeting